



**National Institute of Urban Affairs**  
1 Floor, Core 4B India Habitat Centre  
Lodhi Road, New Delhi –110003

Dated: 04-04-2024

**EOI CONSULTANCY SERVICES FOR TECHNICAL ASSISTANCE UNDER CITIIS 2.0 PROGRAM – DOMESTIC POOL OF EXPERTS**

**Replies to the Pre-Bid Queries and Extension of Date of Submission**

S. No.	EOI Clause	Description as per EOI	Pre-bid queries	Replies / remarks
<b>A</b>	<b>Parthiv Soni</b>			
1	H (Duration of Consultancy Services)	<b>Duration of consulting services</b> The duration of consulting services upto a maximum of thirty-six (36) months depending on the requirements of the project. It is estimated that the assignment would cover an average 75 days consultancy services for each city per year (both offsite and onsite efforts).	Please clarify if the average engagement days as mentioned in the EOI are assured days and the Domestic Expert would be paid for these assured number of days.	The Domestic Experts will be engaged as per requirement proposed by SPVs. These are not assured days of engagement. The methodology of the engagement will be detailed out in the RFP to be issued to the shortlisted Individual Experts. However, it is estimated that tentatively on an average 75 days engagement per year for three years may be required from the Domestic Experts.



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2	General		Request that all the formats of the Technical Proposal be shared in an editable version to maintain uniformity.	The formats can be easily extracted from the PDF file.
3	Presentation of EOI	<p><b>Letter of Invitation</b></p> <p>9. To substantiate their credentials and to respond to any queries, the Consultant may be asked to make a presentation of their EOI, during the evaluation stage.</p>	Please confirm that the EOI presentation will be through online mode.	If required, the Consultants may be required to make a presentation. It will be in person, however online mode may also be allowed.
4	Timelines for the Start of the Activity		Please provide the information on the tentative timelines for the actual deployment of the Domestic Expert.	The tentative timelines for the actual deployment of the Domestic Expert will be provided in the RFP.
5	General		Please clarify if an individual can apply for two positions i.e., Domestic Expert and Transversal Expert	Only Firms are allowed to submit EOI for the Transversal Expert.
6	Budget		Please provide the maximum budget for the human-day rate for the Domestic as well as Transversal Expert.	<p>This EOI is only for shortlisting the Individual Consultants.</p> <p>Kindly note, the tentative remuneration for a Domestic Expert may be up to Rs. 25,000/- per day. The final details will be elaborated in the RFP.</p>



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7	OPE, Lodging and Boarding		Please provide the rules that govern the OPE and other travel-related expenses for the experts.	The details will be provided in the RFP.
8	Client		Please confirm that the Domestic Expert will be contracted by NIUA and not the funding agencies.	The National Institute of Urban Affairs (NIUA) is the Contracting Authority.
<b>B</b>	<b>Meet Shah</b>			
1	02. Work Experience	Relevant work experience of minimum 10 years for Post Graduate Degree and 7 years for PhD in the Urban Sector.	<p>Relevant work experience of minimum 05 years in the Urban Sector – <b>10 Marks</b></p> <p>For each year of additional Urban Sector experience - <b>02Marks</b></p> <p>Experiences before and/or after the academic program will be considered for this criteria.</p> <p>We kindly request the empanelment of a pool of experts with a minimum of 5 years of experience in the Government, Public Sector, or Urban Sector. This diverse range of expertise will ensure smooth facilitation of senior and experienced professionals. The monitoring, evaluation, and record keeping aspects can be enhanced by leveraging the knowledge and experience of the senior expert pool. Working alongside these professionals will allow for valuable learning and adaptation of diverse knowledge adjoining with the stakeholder collaboration.</p>	<p>No change, as per EOI.</p> <p><b>The para is modified as under</b></p> <p>-</p> <p>Relevant work experience of minimum 10 years for Post Graduate Degree <b>or</b> 7 years for PhD in the Urban Sector.</p>
<b>C</b>	<b>Amit Kumar / Ravi Kurkiya from E&amp;Y LLP</b>			
1	Letter of Invitation 8. Date of Submission <b>by 04-04-2024, 17:00 hr IST</b>	Bid end Date/Time 4 April 2024 17:00 hr IST	We would like to mention that the time given (one week) for the submission of the proposal is too short from the Prebid clarification date onwards. This would not be enough for us to take due	The date of submission has been extended to 15-04-2024.



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			<p>internal approvals to be able to submit the bid. We are committed to submitting a high-quality proposal that demonstrates a tailored and customized solution to the project's specific needs. To achieve this, additional time will be required.</p> <p>We request an extension of the date by at least for four (4) weeks time to 18<sup>th</sup> April 2024 for the final proposal submission to enable us to submit the bid. This request is in accordance with the procurement guidelines set forth by the AFD for International tenders.</p>	
2	<p>Terms of Reference</p> <p><b>H Duration of consulting services</b></p>	Duration of project	What would be the minimum duration of this assignment? This shall help us to organize the resource planning better?	<p>The duration of this assignment is maximum 36 months with engagement of estimated 75 days per city by each Domestic Expert.</p> <p>The Domestic Experts will be engaged as per requirement proposed by SPVs. These are not assured days of engagement.</p>
3	<p>Terms of Reference</p> <p><b>H Duration of consulting services</b></p>	Duration of project	Could you please confirm the deployed domestic expert will be full time for 36 months?	<p>The selected domestic expert has to ensure availability 75 days per year.</p> <p>The Domestic Experts will be engaged as per requirement proposed by SPVs. These are not assured days of engagement.</p>



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<b>D</b>	<b>Meesha Tandon</b>			
1	General		Is the covenant of integrity to be signed by individual consultants as well	Yes, the covenant of integrity has to be signed by individual consultants.